

City of Long Prairie
Council meeting
7:00 P.M., Monday, December 5, 2016

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, December 5, 2016. Mayor Don Rasmussen called the meeting to order with the following present: Council members Devin Hines, James Ruiz, Tony Towle, Lilah Gripne and City Administrator/Clerk Brenda Thomes.

There were no additions or deletions to the agenda.

Councilor Towle motioned Gripne seconded to approve the council minutes of November 15th and November 21st. Motion carried.

Mayor Rasmussen called to order a public hearing at 7:06 p.m. for the final levy. City Administrator Thomes was able to decrease the levy by about 9% from what the preliminary was in September. There was still an increase in the overall levy from 2015 to 2016.

Councilor Gripne motioned Hines seconded to adopt the following Resolution #16-12-05:01 adopting the final 2016 tax levy of \$680,022:

**RESOLUTION #16-12-05:01
ADOPTING THE FINAL 2016 TAX LEVY, COLLECTIBLE
IN THE YEAR 2017**

Be it resolved by the City Council of the City of Long Prairie, County of Todd, Minnesota, the following sums of money are levied amounts for the current year, collectible in 2017 upon the taxable property in the City of Long Prairie for the following purposes:

Levy Purpose	
General Fund	\$316,022
2010 G.O. Bond	179,000
2012A G.O. Bond	<u>185,000</u>
Total Levy	\$ 680,022

Brenda Thomes
City Administrator/Clerk

Donald Rasmussen
Mayor

Motion carried.

Engineer Kent Louwagie had a project funding summary breakdown and went over the 2016 Improvement Project and gave the total breakdown for the project, the additional work that was done, the change orders that were brought in, the library sanitary sewer replacement, and 1st Street South settlement correction. Kent discussed the following potential additions to the project:

- 2nd Avenue N, between 4th St and 6th St

- 1st Street S, 240' street extension
- 1st Street S, utility extension to Buelow Lane

Councilor Gripne motioned Towle seconded to approve the additional work change order to the library sanitary sewer replacement and 1st Street South settlement correction. Roll call: Yes; Ruiz, Gripne, Hines, Towle, Rasmussen. Motion Carried.

Councilor Gripne motioned Hines seconded to approve Pay Request #5 in the amount of \$669,561.18 to RL Larson Excavating, Inc. Roll call: Gripne, Hines, Towle, Ruiz, Rasmussen. Motion carried.

Council discussed the Krueger's dog bite and that there has been no effort on the Krueger's side to bring in the insurance information, to post signs about the dangerous dog, and to put up a fence. Administrator Thomes will go forward and get a letter sent out to the Krueger's.

Councilor Gripne motioned Ruiz seconded to approve a raffle for the Long Prairie Chamber Orchestra. Motion carried.

Councilor Gripne motioned Ruiz seconded to approve a Temporary On-Sale Liquor License for the American Legion Post. Motion carried.

Councilor Towle motioned Ruiz seconded to approve all business licenses except for Irish's Place who will have their information to the council at the next meeting. Motion carried.

At this time, Mayor Rasmussen sat back and abstained from the next discussion item. Councilor Gripne stepped in place as chair.

Riverside Liquor, in the past, has always donated \$500 to Prairie Days. Since Prairie Days is no longer an event, the liquor store wanted to donate \$500 to the Bike and Trike Rally in support of our Veterans.

Councilor Towle motioned Ruiz seconded to donate \$500 to the Bike and Trike Rally. Motion carried. Rasmussen abstained.

Council discussed the FAA's checklist that needed to be submitted for our PreApplication for Todd Field.

Councilor Towle motioned Gripne seconded to approve the PreApplication Checklist for Todd Field. Motion carried.

The council has received a letter on behalf of the American Legion and the VFW to thank the city for wanting to transfer the Veterans Memorial back to them. There was a request to transfer to the Long Prairie Housing Assn, Inc. Veterans Memorial Park by the VFW and the American Legion.

Councilor Gripne motioned Hines seconded to go forward with the request to transfer the LP Veterans Park to the Long Prairie Housing Assn, Inc. Veterans Memorial Park. Motion carried.

Council discussed signs at the Todd County Realty Office. Currently, they have 4 signs and the total square footage is 96 square feet. The available lineal footage is only 128.54. So at this time, as long as they don't add a new sign, they are grandfathered in.

Council discussed auditing services for the 2016, 2017, and 2018. There was an RFP that was sent out for auditing services and there were only 2 responses:

- Schlenner Wenner & Co.
- Clifton Larson Allen

Councilor Gripne motioned Towle seconded to approve auditing services for the next 3 years to Schlenner Wenner & Co. Motion carried.

Councilor Hines briefly discussed with the council Daybreak Food's issue with their flume. They were working on getting the flume fixed.

Councilor Ruiz stated 342 ICR's for the month of November. The police department received a \$1,000 donation from Central MN Credit Union. The Todd County Sheriff's Office conducted tobacco compliance checks on November 23rd and Cenex failed the check. There will be defensive training with the Sheriff's office at city hall December 13th and 15th.

Fire Chief Jim Kreemer noted that the fire trucks will be used for the funeral for Del Zeller.

Councilor Towle stated the liquor store is looking at getting new printers in the coming month.

Councilor Gripne stated Planning and Zoning will have a meeting on December 12th. EDA will have their holiday meeting on December 8th.

Mayor Rasmussen noted that tourism pretty much has their lineup for music in the park next summer.

Councilor Gripne motioned Ruiz seconded to adjourn at 8:35. Motion carried.

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor