

City of Long Prairie  
Council meeting  
7:00 P.M., Monday, July 11, 2016

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, July 11, 2016. Mayor Don Rasmussen called the meeting to order with the following present: Council members Devin Hines, James Ruiz, Tony Towle and City Administrator/Clerk Brenda Thomes. Councilor Lilah Gripne was absent.

Additions to the agenda include:

- Appointment for Community Concern for Youth
- Final certification for the preliminary official statement

**Councilor Towle motioned Hines seconded to approve the additions to the agenda. Motion carried.**

**Council Towle motioned Ruiz seconded to approve the council minutes for June 27th. Motion carried.**

Steve from Community Concern for Youth gave a statement of what has been going on in the last year or so with Community Concern for Youth. The major concern they are seeing at this point is truancy. There has been a little bit on an increase. Kids are not wanting to go to school and that's where Steve gets involved versus having the police officers come cite the kids for a violation. Steve tries to get involved and get the kids on the right path versus sending them through the court system. So far this year, Long Prairie has been looking very good. Long Prairie's total for different offenses were only 12. The majority of them were truancy issues relating to attendance in school. Council thanked Steve for coming and giving his presentation.

The Initiative Foundation made a request for 2017 that the city consider a contribution to the foundation again.

**Councilor Towle motioned Hines seconded to allocate, once again, \$1,750 to the Initiative Foundation for their 2017 Budget. This will only be given to them after the 1<sup>st</sup> of the year. Motion carried.**

Council discussed the Christie Home and the signing of the financial statements. Jason Skiftun stopped in and signed the financials for the Christie House.

**Councilor Towle motioned Ruiz seconded to move forward in approving the financial statement and cutting the check for \$4,000 to the Christie House for the city's contribution for 2016. Motion carried.**

**Councilor Towle motioned Hines seconded to approve the driveway access for Cornealious King after finding nothing in the ordinance that would not allow for a driveway access. Motion carried.**

Tyrus Klemish submitted a Solicitation application for Klemish Tree Service.

**Councilor Towle motioned Ruiz seconded to approve the Solicitation permit for Klemish Tree Service. Motion carried.**

Council discussed a request for a new 3.2% off sale license for Mi Pueblito Market. Council will table this permit pending further review of city ordinance regarding this request.

**Councilor Towle motioned Mayor Rasmussen seconded acknowledging the 33<sup>rd</sup> Annual National Night Out crime and drug prevention event to be held on Tuesday, August 2, 2016. Motion carried.**

Chris Pelzer has sent a request again for the flyover for the GIS system. The GIS flyover for 2017 will be \$3,780.

Council reviewed the tobacco compliance checks conducted by the Todd County Sheriff's office. Coborns/Little Dukes and Cenex did not pass. The city will send out a notice warning them to stay on top of the compliance checks.

**Mayor Rasmussen motioned Hines seconded to approve Tobacco compliance checks. Motion carried.**

There was a request by Fire Chief Jim Kreemer to purchase a floor scrubber for the fire department. After a lengthy discussion, council decided that a portion of the funds could come from the generator fund. Half from the generator fund and half from the fire department's budget. Jim will go back and talk to the fire department.

**Councilor Hines motioned Towle seconded to approve \$4,112.45; half being from the generator fund and the other half from the fire department. Motion carried.**

Council discussed the franchise agreement with Charter Communications and reviewed what Gregory from Gray Plant and Mooty discussed with the council and his versions.

**Councilor Hines motioned Ruiz seconded to approve Version Two of the franchise agreement. Roll call: Yes; Hines, Ruiz, Towle, Rasmussen. Motion carried.**

**Councilor Towle motioned Hines seconded to approve the final certification for the preliminary official statement. Roll call: Yes; Hines, Ruiz, Towle, Rasmussen. Motion carried.**

Administrator Thomes stated they will be talking a little bit more about a dog bite that happened with one of the public works employees at the next meeting.

Councilor Ruiz gave the police department report. There were 433 incidents for the month of June. Bryan Lashinski will begin on July 18<sup>th</sup>. The AC/DC transformers for the tornado sirens will arrive within the week. Towards Zero Death speed enforcement began on July 8<sup>th</sup> and will go through July 22<sup>nd</sup>. We will have extra patrols on the road paid by the grant. The Todd County Fair will begin on Thursday and we will be placing the event congestion signs up on T.H. 27.

Fire Chief Jim Kreemer stated that the ISO Rating that the city has is a 4 which is excellent for our size of city. It was noted that we have wonderful equipment.

Councilor Towle stated that Pam was having some problems with some of her software at the liquor store. Pam thought she could get that taken care of quite quickly. Planning and Zoning/EDA are working on the comp plan and getting that approved.

Mayor Rasmussen stated that July 20<sup>th</sup> there will be an airport meeting. Tourism is working on getting some additional concerts going for the fall.

Administrator Thomes stated that the training that she will be attending TIFF training on Wednesday, July 20<sup>th</sup> in Fergus Falls. This is a free class that is put on by the State of Minnesota in regards to TIFF. Administrator Thomes also has a training coming up September 8<sup>th</sup> and 9<sup>th</sup> for Municipal Clerks Advanced Academy. Administrator Thomes received a grant for \$100 so the total cost for her training this year will be about \$247. Council agreed that was a good deal for her advanced academy class and accommodations. Administrator Thomes will be staying with another clerk. Administrator Thomes also talked about the Greater Minnesota Regional Park and Trail Commission. We are put in the moderate stage for our grant application. We are right in the middle and there is still some areas that we need to get working on. We are working with Bolton & Menk in putting our ranking to high. Right now we are only at the medium range and we have to finish by putting out master plan together. Bolton & Menk will need to be working with us on that.

Kent Louwagie from Bolton & Menk updated the council on the 2016 road project and the CentraCare project. Everything is running according to schedule. They should be starting to tear off the pavement on Fairview and 8<sup>th</sup> Street within the next week.

**Councilor Towle motioned Hines seconded to adjourn. Motion carried. Meeting adjourned at 8:20p.m.**

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Brenda Thomes  
City Administrator/Clerk

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Don Rasmussen  
Mayor