

**City of Long Prairie
Council Meeting
7:00 P.M., Monday, April 21, 2014**

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, April 21, 2014. Mayor Don Rasmussen called the meeting to order with the following present: Council members Lilah Gripne, Bob Klick, Art Rowan, Tony Towle, and City Administrator/Clerk Brenda Thomes.

Council member Klick motioned Gripne seconded to approve the council minutes of April 7, 2014, St Mary's church raffle and the April bills. Motion unanimously carried.

City Administrator Brenda Thomes updated the council on the status of Ron Schneider. Thomes stated that, on April 17th, the city did receive a letter from the city attorney asking if the client would allow a representative from the city to come onto the property to confirm that he has made all of the required actions and necessary cleanup to his property. At this time, we are waiting for a response from Mr. Schneider's attorney.

Council member Gripne motioned Rowan seconded to approve Maryann Sanders to the Commission of Housing and Redevelopment Authority for the City of Long Prairie. Motion unanimously carried.

Council member Gripne motioned Towle seconded to accept the appointment of trustee for the City of Long Prairie 457b Deferred Compensation Plan, Brenda Thomes City Administrator/Clerk. Motion unanimously carried.

The council received the following quotes for new flags and new poles on Central Avenue:

- Falls Flag Source \$785.00
- American Flag Pole and Flag Company \$891.00

Council discussed having spinning poles versus fiberglass poles. City Administrator/Clerk Thomes stated Public Works Director Dan Spieker preferred the fiberglass over the spinning poles which we have had in the past.

Council member Towle motioned Rowan seconded to approve the quote from Falls Flag Source for \$785.00. Motion unanimously carried.

City Administrator/Clerk Thomes stated there was a resident in the City of Long Prairie that went through the Housing and Rehabilitation program to receive funding for an upgrade to their home in 2009. At this time, the property owners applied for a home improvement grant which they did receive back in 2009. This is a deferred loan and in financing which carries no interest and no periodic payments but is secured by a repayment agreement and lien against the property. SCDP deferred loans must be repaid in full in the event the property is sold, transferred, conveyed or ceases to be the applicant's principal place of residency within 10 years from the date of the repayment agreement. After the 10 years, the deferred loan is 100% forgiven by the

city. A request came in from the property owners to refinance and they were asking the city to do a subordination agreement.

Council member Rowan motioned Klick seconded to go forward with the Subordination Agreement for the property owners but this would be on a case by case basis. Roll call: Aye; Rowan, Klick, Towle, Rasmussen. Nay; Gripne. Motion carried.

Council member Towle stated Kevin Langer had received a request from the Todd County Sheriff's Department for a street light on the east side of the courthouse complex in front of the Detention Center in the middle of the block. We have street lights in the middle of the block around the courthouse which includes the southwest and north sides. We do not have a street light on the east side where we have the most activity at night.

Police Chief Kevin Langer checked with Phil McCoy at MN Power and he gave him an estimate that includes installation of a 150 foot streetlight pole at 110 3rd Street South for \$58.00.

Council member Rowan suggested we ask the Todd County Sheriff if they would be able to mount some lights on the side of the building versus the city putting up another light pole.

Council member Rowan motioned seconded by Klick to table this matter with the light pole and send a letter back to Todd County asking if they would be able to put the lights on the side of the building versus setting a street pole. Motion unanimously carried.

Councilor Towle gave the report by Kevin Langer on the following public safety items:

- April 22nd – Community Concern for Youth Board of Directors meeting in Staples
- April 26th – National Prescription Drug Take Back in the Centra Care lobby
- Toward Zero Death Endorsement period April 11th through the end of April 20th
- 52 traffic stops, 16 seatbelt citations and 3 driving after suspension/revocations
- 1 speed cited
- 2 Dui Charges
- 1 5th degree controlled substance possession

Fire Chief Jim Kreemer stated the DNR recreational requirements for small burning campfires are a 3x3x3 within the city limits. The burning ban started 4/21/14 at 8:00 am.

Council member Gripne stated the liquor store will be running a test on the new scanning equipment and they are still looking for smocks or other types of clothing for the liquor store clerks.

Lyle Danielson noted that there was an EDA meeting last week and there was some good discussion about possibilities of bringing in new businesses into the city.

The Park Board met and discussed the bike paths that will be finished the first part of this summer. They are still in need of lifeguards and are accepting applications for these positions.

We are waiting for the library accessibility equipment to come in.

Mayor Rasmussen stated there was an airport meeting last week. Starting on May 19, new construction of Phase 1 will start at the airport. This construction will be runway 34 ending at the west apron taxi lane. Phase 2 construction, which includes the reconstruction of the east apron and taxi lane, will start as soon as Phase 1 is completed. The completion date for construction of Phase 1 will be around June 13th and the completion of construction of Phase 2 will be around June 30th. There will be a memo sent out to all people who rent hangars at the airport and a memo will be posted on the airport's bulletin board.

The next council meeting is scheduled for 7:00 p.m., Monday May 5, 2014.

Council member Klick motioned Grippe seconded to adjourn. Motion unanimously carried. Meeting adjourned at 7:30 p.m.

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor