# City of Long Prairie Council Meeting 7:00 P.M., Monday, April 2, 2012

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, April 2, 2012. Mayor Don Rasmussen called the meeting to order with the following present: Council members Lilah Gripne, Bob Klick, Tony Towle, and City Administrator/Clerk David Venekamp. Council member Art Rowan was absent from the meeting.

Council member Klick motioned Gripne seconded to approve the council minutes of March 19, 2012. Motion unanimously carried.

Jim Kreemer stated the fire department has been considering the possible purchase of a voice amp system that would mount on their face masks and would help amplify their voices when wearing the masks. The firemen have a difficult time hearing each other when they are wearing the mask and that the amplifiers would help improve their ability to hear each other. The cost of the voice amps that work with their Dragger masks are \$516 a piece. The department would like to purchase 13 voice amps for a total of \$6,708 this year and purchase 9 more next year. Jim indicated the money for the masks could come from the fire department general fund and/or the fire department activity fund.

Council member Klick motioned Towle seconded to purchase 13 voice amp systems from Alex Air Apparatus in the amount of \$6,708 and to budget for the remaining 9 voice amps in the 2013 budget. Motion unanimously carried.

Bob Klick stated the liquor store manager has expressed a need for additional security cameras at the liquor store since they rearranged the liquor store shelving. The police have also suggested having a couple of security cameras mounted on the outside of the store. Pam had received a price quote of \$3,958.38 for upgrading the camera system and purchasing 4 additional cameras.

Council member Klick motioned Gripne seconded to accept the bid from Video Protection Services in the amount of \$3,958.38 for cameras and updated equipment for Riverside Liquors. Motion unanimously carried.

The council reviewed a resolution calling the 2003 bonds. The city council had earlier this year discussed the calling of the two 2003 bonds and had agreed at that time to do so.

Councilmember Gripne introduced the following resolution and moved its adoption, which motion was seconded by Councilmember Towle:

# RESOLUTION NO. 12-04-02-08 RESOLUTION AUTHORIZING CALL OF CERTAIN OUTSTANDING SERIES 2003 BONDS

BE IT RESOLVED by the City Council of the City of Long Prairie, Minnesota (the "City"), as follows:

Section 1. The City has issued (a) its General Obligation Improvement Bonds, Series 2003A, dated, as originally issued, as of August 1, 2003, in the original principal amount of \$615,000 (the "Series 2003A Bonds"), of which \$130,000 in aggregate principal amount is currently outstanding and (b) its General Obligation Water Revenue Refunding Bonds, Series

2003B dated, as originally issued, as of August 1, 2003, in the original principal amount of \$510,000 (the "Series 2003B Bonds"; together with the Series 2003A Bonds, the "Bonds"), of which \$160,000 in aggregate principal amount remains outstanding.

- Section 2. The Bonds are subject to prepayment on any date, upon notice of call for redemption thereof mailed not fewer than 30 days before the date specified for redemption to the registered owners of the Bonds.
- Section 3. This Council has determined that there exist sufficient funds available to prepay on June 1, 2012, the outstanding Bonds.
- Section 4. U. S. Bank National Association, as registrar and paying agent for the Bonds, is hereby authorized and directed to cause the Notices of Redemption attached hereto as <u>Exhibit A</u> to be mailed as provided in the resolutions authorizing the Bonds.
- Section 5. No further action shall be required of the Council to complete the prepayment of the Bonds.

Upon vote being taken thereon, the following voted in favor thereof: Lilah Gripne, Bob Klick, Tony Towle and Don Rasmussen

and the following voted against the same: None

whereupon the resolution was declared duly passed and adopted.

### EXHIBIT A

### NOTICE OF REDEMPTION

\$615,000 General Obligation Improvement Bonds, Series 2003A
Dated as of August 1, 2003
City of Long Prairie, Minnesota

NOTICE IS HEREBY GIVEN that the City of Long Prairie, Minnesota (the "Issuer"), has called for redemption and prepayment on June 1, 2012, the outstanding Bonds of the above-referenced issue (the "Bonds") maturing on February 1, 2014 in the principal amount of \$130,000 and bearing interest at a rate of 3.90% and a CUSIP number of 542824LC9.

The Bonds will be redeemed at a price of 100% of their principal amount plus accrued interest to the date of redemption. Holders of the Bonds should present them for payment to U.S. Bank National Association, St. Paul, Minnesota, on or before said date, when they will cease to bear interest, in the following manner:

#### If by Mail:

U.S. Bank National Association Corporate Trust Operations, 3rd Floor Post Office Box 64111 Saint Paul, MN 55164-0111

## If by Hand or Overnight Mail:

U.S. Bank National Association Bond Drop Window, 3rd Floor 60 Livingston Avenue Saint Paul, Minnesota 55107 (800) 934-6802 Important Notice: In compliance with the Economic Growth and Tax Relief Reconciliation Act of 2001, federal backup withholding tax will be withheld at the applicable backup withholding rate in effect at the time the payment by the redeeming institutions if they are not provided with your social security number or federal employer identification number, properly certified. This requirement is fulfilled by submitting a W-9 Form, which may be obtained at a bank or other financial institution.

The Paying Agent shall not be responsible for the selection of or use of the CUSIP number, nor is any representation made as to its correctness indicated in this Notice of Redemption. It is included solely for the convenience of the Holders.

Additional information may be obtained from the undersigned or from Ehlers & Associates, Inc., 3060 Centre Pointe Drive, Roseville, Minnesota 55113 (651-697-8500), financial advisor to the Issuer.

| Dated:, 2012.               | <br>ORDER<br>OF LONG | <br> | <br>COUNCIL<br>OTA |
|-----------------------------|----------------------|------|--------------------|
| By s/ Administrator / Clerk |                      |      |                    |

#### **NOTICE OF REDEMPTION**

\$510,000 General Obligation Water Revenue Refunding Bonds, Series 2003B Dated as of August 1, 2003 City of Long Prairie, Minnesota

NOTICE IS HEREBY GIVEN that the City of Long Prairie, Minnesota (the "Issuer"), has called for redemption and prepayment on June 1, 2012, the outstanding Bonds of the above-referenced issue (the "Bonds") maturing on February 1 in the following years, in the principal amounts and having the interest rates and CUSIP numbers listed below:

| <u>Year</u> | <u>Amount</u> | Interest Rate CUSIP Number* |
|-------------|---------------|-----------------------------|
| 2013        | \$50,000      | 3.75%                       |
| 2015        | 110,000       | 4.00                        |

The Bonds will be redeemed at a price of 100% of their principal amount plus accrued interest to the date of redemption. Holders of the Bonds should present them for payment to U.S. Bank National Association, St. Paul, Minnesota, on or before said date, when they will cease to bear interest, in the following manner:

<u>If by Mail</u>: <u>If by Hand or Overnight Mail</u>:

U.S. Bank National Association Corporate Trust Operations, 3rd Floor U.S. Bank National Association Bond Drop Window, 3rd Floor Post Office Box 64111 Saint Paul, MN 55164-0111 60 Livingston Avenue Saint Paul, Minnesota 55107 (800) 934-6802

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| Dated:, 2012.               | ORDER<br>Y OF LONC |  | COUNCIL<br>OTA |
|-----------------------------|--------------------|--|----------------|
| By s/ Administrator / Clerk |                    |  |                |

Council member Gripne motioned Towle seconded to adopt the Post Issuance Debt Compliance Policy and post Issuance Debt Compliance Procedures. Roll call: Yes; Gripne, Klick, Towle, Rasmussen. Motion unanimously carried

Council member Gripne motioned Towle seconded to approve pay estimate #8 to Di-Mar Construction in the amount of \$272,774.68 for improvements at the wastewater treatment plant. Motion unanimously carried.

The council discussed the sealcoating of city streets. The city had budgeted funds to sealcoat a portion of the streets in 2012. City Administrator Venekamp stated when looking at the last bid the city took on sealcoating and the increased material costs, it may be more advantageous for the council to set up a street maintenance fund and transfer money into the fund on a yearly basis. By doing so, the council could sealcoat or do a bituminous overlay whenever they have sufficient funds for doing a project. Venekamp stated one of the main costs for sealcoating is mobilization; therefore sealcoating every two or three years may be cheaper for the city since the city is not paying mobilization costs each year.

Council member Klick motioned Gripne seconded to set up a street maintenance fund and to allocate funds into that account for street maintenance. Motion unanimously carried.

Police Chief Kevin Langer stated the department responded to 252 calls in March. The department received a \$1,000 grant from the Minnesota Pipeline Association through a drawing

<sup>\*</sup>Denotes Full Call.

held at the pipeline training. Langer stated Stearns Electric donated \$300 to the city for police radios. The 800 megahertz radios will be installed in the squad cars this week.

Fire Chief Jim Kreemer stated April 14<sup>th</sup> is the Firemen's Dance.

Council member Klick stated the county is in the process of doing a survey on broad band usage. The community gardens also have 76 gardens that have been plowed up and over 70 of them have been spoken for.

Mayor Rasmussen brought up a concern that the employees at the city owned liquor store should be in some sort of a set uniform or shirt. By doing so, people would be able to identify who the workers are at the liquor store and it would also provide a more uniform look. The council was in agreement to have a uniform type shirt for the liquor store employees.

Mayor Rasmussen indicated the city has taken requests for qualifications for engineering firms for the Todd Field Airport. The city received two proposals and will be interviewing the two firms in the near future. Rasmussen also presented a plaque the city received from the Minnesota Initiative Foundation. The Initiative Foundation celebrated 25 years of being in existence and thanked the city for their contributions to the foundation.

| <b>Council member Klick motioned To</b> | wle seconded to adjourn. Motion unanimously carried. |
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| Meeting adjourned at 7:50 p.m.          |  |
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|   |  |
| David Venekamp                          | Don Rasmussen  |
| City Administrator/Clerk                | Mayor  |